

Tony Kershaw
Director of Law and Assurance

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26 February 2021

Regulation, Audit and Accounts Committee

A virtual meeting of the Committee will be held at **10.30 am** on **Monday, 8 March 2021**.

Note: In accordance with regulations in response to the current public health emergency, this meeting will be held virtually with members in remote attendance. Public access is via webcasting.

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

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Agenda

1. Declarations of Interest

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. Minutes of the last meeting of the Committee (Pages 5 - 12)

The Committee is asked to agree the minutes of the meeting held on 18 January 2021 (cream paper).

3. Urgent Matters

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances.

4. External Audit - 2019/20 Annual Audit Letter (Pages 13 - 38)

The Committee is asked to consider and note the 2019/20 Annual Audit Letter from the External Auditors EY.

5. **External Audit - VFM Conclusion Approach for 2020/21** (Pages 39 - 48)

The Committee to consider a briefing paper on the Value for Money Conclusion Approach for 2020/21 from the External Auditors EY.

6. **Internal Audit Progress Report** (Pages 49 - 72)

Report by the Director of Finance and Support Services, and the Head of Southern Internal Audit Partnership.

The Committee is asked to note the Internal Audit Progress Report.

7. **Internal Audit Plan 2021/22** (Pages 73 - 84)

Report by the Director of Finance and Support Services, and the Head of Southern Internal Audit Partnership.

The Committee is asked to approve the Internal Audit Plan 2021-22 (Q1).

8. **Internal Audit Charter 2021/22** (Pages 85 - 96)

Report by the Director of Finance and Support Services, and the Head of Southern Internal Audit Partnership.

The Committee is asked to approve the Internal Audit Charter 2021/22.

9. **Financial Statements 2020/21 - Plans and Progress** (Pages 97 - 140)

Report by the Director of Finance and Support Services.

The Committee is asked to note the project plans for the County Council and Pension Fund accounts and consider progress to date. The Committee is also asked to consider the draft accounting policies for both the County Council and Pension Fund accounts for 2020/21 and approve them for application in preparing this year's accounts.

10. **Quarterly Review of the Corporate Risk Register** (Pages 141 - 154)

Report by the Director of Finance and Support Services.

The Committee is asked to review the information detailed in the report and the current Corporate Risk Register, and provide comment as necessary.

11. **Annual Governance Statement Action Plan 2019/20 Update** (Pages 155 - 164)

Report by Director of Law and Assurance.

The Committee is asked to note the action plan update.

12. **Work Programme 2021/22** (Pages 165 - 170)

Programme by the Director of Law and Assurance.

The Committee is asked to agree the outline work programme for 2021/22 and agree any further priority items for addition to the programme.

13. **Date of Next Meeting**

The next meeting of the Committee will be held on 19 July 2021.

To all members of the Regulation, Audit and Accounts Committee